

Risk Assessment – virus contamination



CHESTER ROAD
Baptist Church

Activity: **ALL on-site activities**

Room(s)/Venue: **ALL areas**

What are the hazards? ♦ slip/trip ♦ fire ♦ manual handling ♦ electrical equipment ♦ other equipment ♦ hazardous substances ♦ storage ♦ temperature ♦ working at height ♦ travel	Who might be harmed and how3.	Risk Level High Medium Low	What are you already doing?	What, if anything else, you need to do to manage this risk?	Action by whom?	Action by when?	Done?
Persons known/ unknown carrying a virus, such as influenza, norovirus or COVID-19, visit CRBC and spread infection. Risk of cross- contamination.	All, but esp: elderly, people with underlying health conditions or a weakened immune system.	Low to Medium		1. Remind all church members/ attenders to follow public-domain health messages from the UK Government/ Public Health England, especially regarding hygiene, travel/ returning from 'at risk' areas, self- isolation etc	ALL	6 th March 2020	Yes
				2. Advice in bulletin/ Contact and pre/post service & foyer screens about prevention measures; hand-washing; catch it/ bin it/ kill it; self- isolation/ when to stay away. Advice on physical greetings e.g. shaking hands/ hugging/ 'sharing the peace'.	Minister	6 th March 2020	Yes
				3. Provide peddle-operated swing bins (7) in Bevan Jones Hall, foyer, lounge, Main Church, Primary Room & Tin Tab to	Site Manager	6 th March 2020	Yes

				enable 'catch it, bin it, kill it'			
			Routine anti-bac cleaning of facilities by Cleaner	4. All 'touch surfaces' (e.g. door handles, hand rails, surfaces, chair rests..) in <u>higher volume/risk</u> areas (main entrances, foyer, Bevan Jones Hall, kitchen..) to be disinfected <u>twice weekly</u> , using disinfectant/ 60%+ alcohol sanitiser (cleaner to wear disposable gloves & cloth disposed)	Cleaner	6 th March 2020	Yes - ongoing
			Routine anti-bac cleaning of facilities by Cleaner	5. All 'touch surfaces' (e.g. door handles, hand rails, surfaces, chair rests, pew tops..) in <u>lower volume/risk</u> areas (Crèche, Tin Tab, Lounge..) to be disinfected at <u>weekly</u> , using disinfectant/ 60%+ alcohol sanitiser (cleaner to wear disposable gloves & cloth disposed)	Cleaner	6 th March 2020	Yes - ongoing
				6. Provide supply of antiviral hand wipes in Bevan Jones Hall, Lounge, Primary Room, & Tin Tab, to enable users to wipe chair 'touch points'.	Site Manager	6 th March 2020	Ordered
				7. Touch-free hand sanitiser dispensers to be fitted in Main Entrance, Bevan Jones Hall entrance & kitchen, containing 60%+ alcohol sanitiser	Site Manager	6 th March 2020	Yes (manual-only. Touch-free on order)

				8. All staff to be issued with pocket-sized hand-sanitisers for when out-and about on visits.	Site Manager	6 th March 2020	
				9. In kitchen, permanently remove <u>all</u> tea towels and install a 2 nd blue roll dispenser (drip-dry/wipe with blue roll)	Site Manager	6 th March 2020	Yes
				10. Remind all kitchen users to routinely wear the supplied protective disposable gloves & aprons (order additional supplies)	Site Manager	6 th March 2020	Yes
			Toddler equipment cleaned every half-term?	11. All equipment used by Crèche, Junior Church, Toddlers, Messy Church to be sanitised after every use.	Children & Families Worker	6 th March 2020	Yes
				12. Stop using Hymn books. Provided single-use word sheets for those unable to see the screen	Church Administrator	13 th March	Yes
Persons known/ unknown carrying a virus, such as norovirus or COVID-19, visit CRBC and spread infection. Risk of cross-contamination.	All, but esp: elderly, people with underlying health conditions or a weakened immune system.	Low to Medium	Communion 'wine' served in individual cups, reducing cross-contamination.	13. Those who prepare communion to wear protective disposable gloves. 14. Communion bread to be cut into individual cubes, reducing cross-contamination. 15. Leftover bread to be disposed of (not consumed) 16. Communion cups to be washed and placed in the Sanitiser for sterilising	Communion preparers	6 th March 2020	Yes

				before being returned to the serving trays.			
				<p>17.If a virus outbreak dictates a deep clean:</p> <ul style="list-style-type: none"> • Close the building to all users. • Allow the room/ area to remain free from people for approx 2 hours prior to the cleaning process. • Ensure cleaner(s) wear a face mask, gloves and correct PPE. • Clean all touch surfaces & washable surfaces thoroughly with a suitable cleaner e.g. a washroom cleaner in a toilet/ washroom area, a multi surface cleaner in a general area. Use with micro fibre cloths (washable) or disposable cloths. (For cleaning & disinfection always spray into a cloth or preferably use the chemical from a bucket, avoid spraying where possible directly to a surface as this can create air borne particles, which could include bacteria/ virus etc.) • After a thorough cleaning process, wipe all washable surfaces down with a suitable disinfection/ sanitiser 	Site Manager	6 th March 2020	Not yet

				(containing high levels of disinfection or chlorine). • For absolute control of infection use eg Clover Chemicals' Versan [BSEN 1276/ BSEN 13704] (or equivalent) as this meets Department of Health's standards for disinfection in hospitals & areas with high risk of infection and bacteria			
				18. If any individual(s) is required to self-isolate, provide pastoral support by telephone, email, text (<u>no</u> 1:1 contact during the 14-day isolation) 19. All talks/ teaching is recorded & available to listen to via our website	Mission & Ministry team	6 th March 2020	
				20. In the unlikely event UK Govt orders the temporary closure of all public buildings of our size, CRBC will comply with such orders. We will continue our mission & ministry as a virtual #GrowingCommunity, making use of Facebook, our website, & speed up implementing our Church Management System etc			

Assessed by: **Danny Brierley**_____ Role: **Minister**_____ Date: **11/03/2020**_____